

## *BOARD OF DIRECTORS*

*Town Hall Meeting Minutes  
The Villas at the River  
Homeowner's Association, Inc.  
2887 Villa Lane, Benton Harbor, MI 49022*

*March 1, 2012*

The following documents the second Town Hall Meeting of the Board of Directors for The Villas at the River. The meeting was held in the Clubhouse at the Villas and started at 7:05 p.m.

Residents in attendance: Jean Bloomquist, Mary Caple, Gary Coate, Patricia Coate, Mike Cook, Sharon Ellmer, Rae Holman, Carol Momany, Ron Momany, Ken Pelan, Bonnie Porter, Valerie Thomas, Pat Tungett, Ron Tungett and Lois Wallace.

The meeting was called to order at 7:05 p.m. by Mike Cook, Developer, Villas at the River. Mike started by stating the purpose of the meeting was to review the rules for Election of Villas at the River Board of Directors. He urged residents to complete the form to be signed by all the co-owners which designates which of the co-owners is authorized to cast the sole vote that is to be received from that unit. Residents in a single owner unit shall automatically be the designated voting resident for that unit.

Mike reviewed the role of the Election Committee which is comprised of 5 volunteers. This committee will put together the voting packets, hand distribute the packets and count the ballots. The residents were reminded that those wishing to stand for election as a Director should submit on an 8 ½ X 11 sheet of paper stating their qualifications and reasons they wish to serve as a Director. The resumes are due Friday, March 9<sup>th</sup> by 3:30 p.m. The Election Committee will hand distribute the voting packets on Thursday, March 22<sup>nd</sup> and Friday, March 23<sup>rd</sup>. The ballots are due Thursday, April 5<sup>th</sup>. The Election Committee then meets to count the votes for Directors. The Directors have their first meeting on Friday, April 13<sup>th</sup>. At that time they will elect the Officers of the Board. The volunteers for the Election Committee are Mary Caple, Rae Holman, Valerie Thomas, Pat Tungett and Lois Wallace. Rae Holman said she most likely would not be able to be present on April 5<sup>th</sup> for the counting of the ballots. The consensus of everyone at the meeting was that given Rae's possible absence, it would be permissible for the remaining members of the Election Committee to handle the counting of the ballots.

The meeting adjourned at 7:17 p.m.

Respectfully submitted,  
Gary Coate, Secretary

